

# Program of Events

## FALL 2007

UC DAVIS

The Internship & Career Center

Find Your Direction



2nd and 3rd Floors  
South Hall, UC Davis  
Hours: 8-12 and 1-5, M-F  
Phone: 530.752.2855

Visit our web site!  
[icc.ucdavis.edu](http://icc.ucdavis.edu)

## Join Us at Our Internship and Career Fairs

### FALL INTERNSHIP & CAREER FAIR

Thurs., October 11, 2007

10:00 a.m.-2:00 p.m.

Pavilion at ARC



### COMMUNITY SERVICE NETWORKING FAIR

Wed., October 24, 2007

10:00 a.m.-2:00 p.m.

Freeborn Hall



### ENVIRONMENTAL SCIENCES INTERNSHIP & CAREER FAIR

Thurs., November 8, 2007

10:00 a.m.-2:00 p.m.

Freeborn Hall



Explore opportunities for career positions, internships and summer jobs for all majors. For Career Fair information on-line, visit: <https://iccweb.ucdavis.edu/Fairs.htm>

Attend a **PREPARE FOR THE FAIR** workshop that can help you make your Career Fair experience even better!

## PREPARATORY WORKSHOPS

To express interest in attending an ICC workshop and to receive e-reminders, log on to Aggie Job Link at [icc.ucdavis.edu](http://icc.ucdavis.edu), click on the events button, choose the workshops tab and select a workshop from the list. We recommend arriving a few minutes early since space is limited. All preparatory workshops are 50 minutes in length unless otherwise noted.

### Interviewing Skills

Learn what makes an interview effective and how to avoid common pitfalls.

Th	Oct. 4	3:10 p.m.	229 South Hall
W	Oct. 17	4:10 p.m.	DeCarli Room, MU
Th	Nov. 1	12:10 p.m.	DeCarli Room, MU
F	Nov. 9	12:10 p.m.	Garrison Room, MU
T	Dec. 4	4:10 p.m.	DeCarli Room, MU

### Experience the Interview!

Receive professional and peer feedback as you answer typical interview questions. Evaluate yourself by watching the video footage of your answers. An excellent and educational experience. Limited to 10 participants. To register, please email Lanette Olsen: [ldolsen@ucdavis.edu](mailto:ldolsen@ucdavis.edu)

F	Oct. 26	11:00 a.m. - 1:00 p.m.	307 South Hall
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### Prepare for the Fair

Not sure what to do at an Internship & Career Fair? Attend one of these workshops and learn how to: •present yourself and your skills •ask thoughtful questions •dress to impress •and make a lasting impression!

M	Oct. 8	12:10 p.m.	DeCarli Room, MU
W	Oct. 10	4:10 p.m.	DeCarli Room, MU
M	Oct. 22	12:10 p.m.	DeCarli Room, MU
M	Nov. 5	12:10 p.m.	DeCarli Room, MU
T	Nov. 6	4:10 p.m.	DeCarli Room, MU

### Job Search Strategies

While these workshops may be targeted to specific career areas, the information provided can be applied to many areas. All students interested in learning about job search techniques are encouraged to attend.

#### General

W	Nov. 28	2:10 p.m.	229 South Hall
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#### Biotech

T	Oct. 23	12:10 p.m.	229 South Hall
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### Resume Writing

Learn the purpose, form, content and use of resumes, cover letters and thank-you notes.

W	Oct. 3	3:10 p.m.	229 South Hall
T	Oct. 9	12:10 p.m.	DeCarli Room, MU
Th	Oct. 18	1:10 p.m.	DeCarli Room, MU
F	Nov. 2	12:10 p.m.	DeCarli Room, MU
T	Nov. 6	3:10 p.m.	229 South Hall
Th	Nov. 15	2:10 p.m.	DeCarli Room, MU
M	Dec. 3	12:10 p.m.	DeCarli Room, MU

### A Career Info Day for Health & Bio Sciences Students



Saturday, Nov. 3, ARC Ballroom

9:00 a.m. - 2:30 p.m.

Preregister at [hbs.ucdavis.edu](http://hbs.ucdavis.edu)

Preregistered participants are eligible for prizes!  
On site registration is also available



## ROAD TRIP NATION

Stop by the big green RV at the Pavilion, or go inside to talk with them during the Fall Career Fair, then watch the documentary in the MU, East Conference Room that night. A Q&A session will follow the show.

Thurs. Oct. 11, 2007

10:00 a.m. - 2:00 p.m. Pavilion

6:00 p.m. - 8:00 p.m. E. Conf. Rm., MU

Find Your Future on the Open Road

# International Opportunities

## Study and Intern Abroad Fair

Come meet with representatives from programs that can take you nearly anywhere on the planet! This is the only time when you can meet with this many sponsors of overseas programs at one time. Whether you think you want to study or intern abroad – you can find a program at this event. It may seem early – but this event is a great opportunity to get started looking for an overseas internship for summer 2008.

M Oct. 1 11:00 a.m. - 2:00 p.m. Quad, MU

## International Education Week Student Fair

Meet student organizations, campus departments and off-campus organizations who have international opportunities for students. Free international food! Raffle prizes to win travel vouchers for your overseas experience!

W Nov. 7 11:00 a.m. - 2:00 p.m. Freeborn Hall

## Finding and Funding Your Overseas Internship

How do you decide to intern abroad? How do you know which overseas program is best for you? How do you pay for it? Attend this workshop to help you answer these questions AND learn about the ICC Summer International Internship Travel Grant. In 2008 the ICC will administer \$20,000 in travel grants for currently enrolled UC Davis students interning abroad. Come learn more about how YOU can apply!

W Nov. 14 12:00 p.m. 3201 Hart Hall

## Marketing Your Overseas Experience

What are the advantages of an overseas experience? Attend this workshop to learn how to convey the unique skills and abilities that one develops in an overseas experience. This workshop is designed for those who have already gone abroad as well as those still contemplating.

Th Nov. 15 12:00 p.m. DeCarli Room, MU

## Camp Adventure Info Meetings

Be a camp counselor to children of U.S. military or U.S. embassy staff throughout Europe and Asia, with weekends off for travel. You receive 60 hours of training during winter quarter, as well as air fare, housing and a stipend. Join the Camp Adventure team that sends over 800 U.S. college students abroad. All majors welcome, must enjoy working with youth. Contact Nancy Tibbitts, nrtibbitts@ucdavis.edu, 330 South Hall.

W Oct. 31 12:10p.m. Fielder Rm., MU  
W Nov. 14 12:10 p.m. Garrison Rm., MU  
W Nov. 28 4:10 p.m. Garrison Rm., MU

# Interested in Health & Bio Sciences?

## How to Find a Research Internship

Do you want a research internship in health or biological sciences and don't know how to find one? Come find out a variety of ways you can find a great internship opportunity.

M Oct. 8 12:10 p.m. 229 South Hall

## What To Do When You Don't Know What To Do

Learn 5 important steps that will help you begin your career. Also, this workshop will introduce the wide variety of career options for students in the bio sciences.

W Nov. 14 12:10 p.m. 229 South Hall

## How To Get a Hospital or Clinic Internship

Learn about our on-line sign up process for hospital, pharmacy, dentistry, optometry, therapy and nutrition placements. We will also discuss confirmation meetings, immunizations and other necessary information to participate in these internships.

T Nov. 27 12:10 p.m. 307 South Hall

## Japan Children's Home (JCHIP) Info Meeting

Spend your summer 2008 in Japan serving as a mentor to youth ages 2-18 living in group settings similar to US group homes. Expand your Japanese language skills, gain cross-cultural skills and make a positive impact on children. Interest in working with K-12 children and Japanese language proficiency are required. Go to <http://icc3.ucdavis.edu/ug-jchip.htm> for more program information, or email Nancy Tibbitts: nrtibbitts@ucdavis.edu. You must attend an information session to be eligible to apply.

Th Nov. 1 12:10 p.m. Garrison Rm., MU

## International Service Interns & Adventure Tours

### ISV Summer Travel and Volunteer Programs

Costa Rica, Australia, Dominican Republic, Ecuador, Thailand and New Zealand — 2-8 week volunteer projects range from plant and animal conservation to social community development. Plus a 2-week outdoor adventure tour. 20+ UC Davis students participated in summer '07 - Cost is program fee plus airfare. Meet with representatives at one of the 9 hour-long workshops, starting at 9 am, the last workshop will start at 5:10pm. For more info check out [www.isvonline.com](http://www.isvonline.com) or contact Nancy Tibbitts, nrtibbitts@ucdavis.edu, 330 South Hall.

Th Oct. 25 9:00 a.m. - 6:00 p.m. Garrison Rm., MU

## Intern Abroad with International Cooperative Extension

Discover the significance of living abroad. Travel and work in Europe, Australia, Asia and South America with International Cooperative Extension. ICE Menlo will be at the fair on Oct. 11<sup>th</sup> and will host an informational session afterward.

Th Oct. 11 3:30 pm 234 South Hall

## International Careers: Finding Your Place in the World of Work

Come hear from a panel of professionals who have "international" careers. Learn about the lifestyle, variety of tasks, diversity of education and background from these successful individuals. Get advice on what you can do to prepare for an international career including things that you can do NOW. Internship opportunities will also be discussed.

W Nov. 14 3:00 p.m. Comm. Ctr (Building 180), Colleges at LaRue

## Careers in Health Administration

FREE PIZZA!!! Have you been thinking about what you can do in public health? Wondering about the various careers in health care administration? Interested in a health-related career that doesn't require physics and O-chem?! Wondering what the difference is between a Masters in Health Administration (MHA) and a Masters in Public Health (MPH)? Come to a panel of those with an MHA or working on an MHA to find out more. The panel will feature UC Davis alumni with an MHA from USC Sacramento and are now employed in the area.

T Nov. 6 6:00 p.m. Smith, MU2

## Early Deadlines for 2008 Summer Paid Opportunities

Find out about paid and volunteer internship and summer job opportunities for students in the life sciences, including bio science, microbiology, biochemistry, genetics, biotechnology, physiology, evolution and ecology, plant biology and other related fields. Deadlines start as early as November for competitive internship opportunities for summer 2008.

T Nov. 13 12:10 p.m. 229 South Hall

## Winter Hospital/Clinic and Nutrition Registration and Sign-ups

Visit [hbs.ucdavis.edu](http://hbs.ucdavis.edu) to register on Nov. 29th and get your sign-up time for the Winter Quarter Hospital, Clinic and Nutrition internships.

Th Nov. 29 9:00 a.m. Apply online!

## College to Career

A Career Info Day for Health and Biological Science Students

Sat Nov. 3 9:00 a.m. - 2:30 p.m. ARC Ballroom

# Internships & Careers

## Pre-Vet & Animal Related Internships Info Night

### Vet Aide Club Fall VMTH Internship Sign-ups

This two-part meeting will begin at 6:30 p.m. with an introduction of internship opportunities for pre-vet and animal-related majors. Speakers will discuss animal management, science education, clinics, wildlife care, research and more. Questions? Email Nancy Tibbitts: nrtibbitts@ucdavis.edu, 330 South Hall. At 7:10 pm, the Vet Aide Club will present their fall quarter internships and begin the sign-up process for volunteering at the Vet Med Teaching Hospital. Students are encouraged to go online (<http://aes.ucdavis.edu/vetaides/>) to complete internship form and waiver and bring them to the meeting (copies will be available). Questions? Email vetaidesclub@gmail.com.

Th Oct. 4 6:30 p.m. - 8:30 p.m. 106 Wellman Hall

## Careers in Planning

Planning, also called urban planning or city and regional planning, is a dynamic profession that works to improve the welfare of people and their communities. What is a planner? What do planners do? Where do planners work? What specializations are common in the planning profession? What skills do successful planners have? These questions and more will be addressed by a panel of professional planners. All majors welcome! For more information, contact Marg Lee, molee@ucdavis.edu, 752-2671.

T Oct. 30 4:10 p.m. Mee Room, MU

## How to Get Paid to Change the World:

### Internships and Careers in Nonprofit Organizations

Are you passionate about working on behalf of a worthy cause or with a special population? Do you want to help make the world a better place? A career in the nonprofit sector might be for you. Learn from panelists who represent nonprofit organizations in areas such as environmental, social service, health and international development. Hear about the rewards and challenges of working in nonprofits. This program is appropriate for any and all majors! (Co-sponsored by the Human Corps Office and the Bonner Leaders Program of the ICC.)

W Oct. 17 6:00 p.m. - 8:00 p.m. East Conf. Room, MU

## Student-Industry Dinner

### Consumer Business Professionals of the Bay Area

"Trends and Career Opportunities in Food and Nutrition" Students interested in the food/beverage industry and nutrition field (non-clinical) are invited to network with members of the Bay Area Consumer Business Professionals - you are as likely to be in the liberal arts as in food/beverage related majors. You'll gain valuable insights on fascinating careers, from product development to nutrition consulting to sales and marketing in foods, wine and other adult beverages. Sign-ups required: You must RSVP to Nancy Tibbitts by Oct 29th, nrtibbitts@ucdavis.edu - include your email, major and career interest.

M Nov. 5 6:00 p.m. - 8:30 p.m. Recreation Pool Lodge

# Get Involved in Politics!

## FBI Honors Internship Program Info Meeting

The FBI offers an opportunity to spend your summer 2008 with them in Washington D.C. Interns will work and be paid as part of the Honors Internship Program. You must have a minimum 3.00 GPA, be a returning undergraduate or graduate student and have U.S. Citizenship. Since the deadline is October 10th, you need to get started immediately. At this workshop, FBI agents will brief you on the specific details; however, you must have your references and letters already in progress to meet this early deadline. Consider beginning to prepare for the summer 2008 or 2009 program. For details, contact Ken Barnes at [klbarnes@ucdavis.edu](mailto:klbarnes@ucdavis.edu).

T Sep. 25 12:00 p.m. Garrison Room, MU

## Central Intelligence Agency Info Meeting

The CIA is searching for intelligent and dedicated men and women from a variety of diverse backgrounds to contribute to its National Security mission. A senior Operations Officer from the National Clandestine Service (NCS) will be conducting an information session to discuss the CIA mission, NCS employment opportunities and the security clearance process. Keep in mind that most positions require U.S. citizenship, relocation to the Northern Virginia area and a lengthy employment process that can take from six to twelve months. For more information on opportunities with the CIA, check their website at [cia.gov](http://cia.gov).

M Oct. 22 5:30 p.m. Founders Bld. Rm., Buehler Ctr.

## Washington Program Info Meetings

"Live, Learn, Intern!" You've heard the words before - now come find out what the Washington Program is all about! There are opportunities for all majors! All interested students are invited to attend an information meeting to learn more, pick up materials and get started on the opportunity of a lifetime! You can also check out our website: <http://washingtonprogram.ucdavis.edu> or stop by the second floor of South Hall today!

T Oct. 9 12:00 p.m. E. Conf. Room, MU  
W Oct. 10 12:00 p.m. E. Conf. Room, MU

## Washington Program Spring & Summer 2008 Applications Due

Are you up for new and challenging opportunities? Get ready for a quarter in Washington, DC! Join hundreds of other UC students as they live, learn & intern in our nation's capital. Apply for the UC Davis Washington Program, an academic internship program that sends students like you to intern and study in Washington, DC for a quarter! You can make professional connections with numerous organizations and gain research experience for graduate, law or business school. For more information or to apply online visit <http://washingtonprogram.ucdavis.edu> or stop by the second floor of South Hall.

Spring Deadline  
W Oct. 31 9:00 p.m. PST Apply online!  
Summer Deadline  
W Jan. 23 9:00 p.m. PST Apply online!

## UC Center Sacramento Info Meeting for Winter and Spring Scholars

Spend a quarter as a UC Center Scholar Intern in Sacramento. Work 24-32 hours per week in an internship developed just for you! Receive 12-16 units through course work taught a block from the capitol. Learn about the legislative and political process through actual experience. Meet and work with students from all the UC campuses. Open to ALL MAJORS. For more information, see the website: <http://uccs.universityofcalifornia.edu/> or contact Marg Lee, 311 South Hall, molee@ucdavis.edu, 752-2671.

F Oct. 12 12:00 p.m. 307 South Hall  
T Oct. 23 12:00 p.m. 307 South Hall

### Stay Informed with ICC Listservs!

Register for the ICC electronic mailing lists to get info about new internships & jobs, workshops and events.

**Sign Up Online!**

<https://iccweb.ucdavis.edu/ListServSignup.htm>

### Receive E-reminders of ICC Workshops!

To express interest in attending an ICC workshop or info meeting and to receive e-reminders, log on to **Aggie Job Link**, click on the events button, choose the workshops tab and select a workshop from the list.



Visit Aggie Job Link! [icc.ucdavis.edu](http://icc.ucdavis.edu)

# Self Evaluation

The Internship & Career Center can help you discover your hidden interests or give you ideas how you might want to take advantage of your skills with a variety of career assessments. Career assessments are tools to help you better understand what jobs and environments might be a good fit for you. They don't tell you what you "should" do or be, but rather suggest what you might enjoy and give you new ideas and careers to consider.

Schedule an appointment with an ICC Coordinator to determine which career assessment may be most helpful for you. For the following workshops space is limited and pre-registration is required. Below is a list of assessments available:

## Elevations

Not sure about your career direction? At this workshop you can assess your values, skills, career interests and personality to see how your aspirations and abilities fit into the world of work. To attend, first purchase the Elevations workbook for \$17.00 plus tax, at the UC Davis Bookstore. Bring the workbook or the receipt to the reception desk on the second floor of South Hall to pre-register for one of the following workshops.

F	Oct. 5	1:00 - 3:30 p.m.	234 South Hall
F	Nov. 30	1:00 - 3:30 p.m.	234 South Hall

## Strong Interest Inventory

This assessment is divided into six areas to reflect your interests and preferred work environments. It does not measure skills or abilities, but explains occupational, interest and personal style themes that may assist when choosing major and/or career decisions. See a coordinator during office hours to sign up to take the Strong Interest Inventory.

Th	Oct. 25	12:10 p.m. - 2:00 p.m.	234 South Hall
W	Nov. 14	3:10 p.m. - 5:00 p.m.	307 South Hall

## Career Recruiting Programs - Home of Aggie Job Link

# On Campus Interviewing at Buehler Alumni Center

Come by the Career Recruiting Office (hours are 9-12 and 1-4, Mon.-Fri.) in the *Walter Buehler Alumni and Visitors Center* for hands-on training on the Aggie Job Link system.

Learn more about our On Campus Interview Program, specifically, how to:

- Upload your resume and transcripts
- Submit your resume to employers
- Secure an on campus interview with over 100 employers recruiting on campus fall quarter

Email on campus recruiting questions to: [careerrecruiting@ucdavis.edu](mailto:careerrecruiting@ucdavis.edu).

Visit the Aggie Job Link system online: [icc.ucdavis.edu](http://icc.ucdavis.edu)

## ICC Administrative Day



ICC will be closed to walk-in traffic

**Monday, December 10th**

**The Internship and Career Center  
South Hall  
1250**

## SkillScan

SkillScan is a card sort used to help you identify and categorize transferable skills. It is an experiential process that can be used to help you develop greater self-knowledge of skill strengths and preferences.

Th	Oct. 18	3:10 p.m. - 5:00 p.m.	234 & 229 South Hall
T	Nov. 27	12:10 p.m. - 2:00 p.m.	229 South Hall

## Values Clarification

Understanding values is central to making informed career decisions that align with your needs. By having a clear awareness of values and priorities, you will be better equipped to identify satisfying work settings and organizations that correspond to your career needs.

M	Oct. 29	4:10 p.m.	234 South Hall
T	Dec. 4	1:10 p.m.	234 South Hall

## Myers-Briggs Type Indicator (MBTI)

The MBTI suggests potential majors or career options based on how you take in information, make decisions, whether you are energized by the outside or inner world, as well as identifies lifestyle preferences. See a coordinator during office hours to sign up to take the MBTI.

Th	Nov. 1	3:10 p.m. - 5:00 p.m.	307 South Hall
W	Nov. 28	12:10 p.m. - 2:00 p.m.	234 South Hall

# Workshops

## Ultimate Money Skills

### Scholars, Dollars, Budgets & Bills

Learn to better manage and understand your money! "Ultimate Money Skills: Scholars, Dollars, Budgets, and Bills" is a live, interactive presentation that focuses on helping you develop smart money management skills in college by providing insight on: appropriate use of credit, basics of banking, taking control of student loan debt and avoiding identity theft. The program will provide you with tips and tools to lead you to a lifetime of financial independence and share key advice to help you make better decisions about money during and after college. This financial success presentation is free to students. For more information, visit [www.makingitcount.com](http://www.makingitcount.com).

W	Oct. 17	6:30 p.m.	202 Wellman Hall
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## From Backpacks to Laptops

### How to Succeed in Your Transition from School to Work

Hi Ho, Hi Ho - It's off to work you go! Are you ready??? \*\*\* WORKSHOP FOR GRADUATING STUDENTS AND NEW ALUMNII!\*\*\* Graduating? Get prepared. The professional world is quite different from the college scene. This workshop is organized in a "Jeopardy Game" format, with categories such as "preparing for the world of work", "finances & budgeting", "professional image" and "1st year on the job". This is a short, entertaining workshop - have fun playing this game with your college colleagues while getting ready for the "world of work!" PRIZES FOR PLAYING!

M	Nov. 19	4:10 p.m.	Mee Rm., MU
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