

Program of Events

Spring 2010

UC DAVIS
INTERNSHIP AND CAREER CENTER

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1	DID YOU MISS A WORKSHOP? 	30 March Resume makeover 1:00p 234 South Hall Walt Disney World College Program Info Session 4:00p 114 South Hall	31 Walt Disney World College Program Info Session 12:00p 114 South Hall	1 April	2
Week 2	TRY A WEBSHOP! icc.ucdavis.edu/webshops	6 Resume makeover 1:00p 234 South Hall	7 Fortify Software Info Meeting 6:30p 212 Wellman	8 Resumes & Cover Letters 3:00p 114 South Hall Careers in Humanities & Social Sciences 5:00p 126 Voorhies	9
Week 3	12 Weekend of Service Online Signups 8:00a Apply Online! How to Find a Hospital, Clinical or Nutrition Internship 2:00p 229 South Hall	13 Job Search 12p 114 South Hall Resume makeover 1p 234 South Hall Interviewing Skills 3:00p 229 South Hall Get WISE about Work Life Balance 6:00p 1065 Kemper	14 Strong Interest Inventory 3:00p	15	JUSTICE CORPS Help Others Help Themselves Find Justice—Learn About the Law and Life in Return Apply by April 16th at icc.ucdavis.edu/justicecorps
Week 4	get the BASICS in 30 MINUTES! Check out the <i>Resume & Interview Basics</i> workshops this quarter! 4/20, 5/6 & 5/27	20 Resume Basics in 30 Minutes 11:00a 114 South Hall Resume makeover 1:00p 229 South Hall Prepare for the Fair 3:00p 114 South Hall	21 Prepare for the Fair 1:30p 307 South Hall	22 SPRING Internship & Career Fair 10a–2p Pavilion	WEEKEND OF SERVICE april 24 & 25 sign up at icc.ucdavis.edu/cs
Week 5	26 Washington Program Winter Application Deadline Apply Online by 9:00p	27	28 Interviewing Skills 12:00p 114 South Hall	29 How to Find a Hospital, Clinical or Nutrition Internship 11:00a 229 South Hall	30
Week 6	3 May	4 Resume makeover 1:00p 234 South Hall Job Search 3:00p 114 South Hall	5 How to Find a Hospital, Clinical or Nutrition Internship 12:00p 229 South Hall	6 SkillScan 12:00p Interviewing Basics in 30 Minutes 3:30p 114 South Hall	7
Week 7	10	11 Resume makeover 1:00p 234 South Hall	12 Resumes & Cover Letters 12:00p 114 South Hall	13 Myers Briggs Type Indicator 3:00p	14 How to Find a Hospital, Clinical or Nutrition Internship 1:00p 229 South Hall
Week 8	17 How to Find a Hospital, Clinical or Nutrition Internship 5:00p 229 South Hall	18 Interviewing Skills 12:00p 114 South Hall Resume makeover 1:00p 234 South Hall	Bio. Sci. Networking Fair MAY 19 • 11:30-1:30p Outside the Life Sciences Lab Bldg.	20	it is the last workshop of the school year so... don't miss it since everyone needs help with their... JOB SEARCH June 1 • Noon 114 South Hall
Week 9	24	25 Resume makeover 1:00p 234 South Hall Values Clarification 3:00p	26	27 Resume Basics in 30 Minutes 3:00p 114 South Hall	
Week 10	31 UC Davis is Closed for Memorial Day	1 June Job Search 12:00p 114 South Hall	2	The Internship & Career Center South Hall 1250	

Spring Programs 2010

UCDAVIS
INTERNSHIP AND CAREER CENTER

Getting Started!

Resumes & Cover Letters

Create the best resume and cover letter to land the interview.

Th 4/8 3:00p 114 South Hall
 W 5/12 12:00p 114 South Hall

Resume Basics in 30 Minutes

For the busy student that needs the resume basics. Bring your sample resume and questions.

T 4/20 11:00a 114 South Hall
 Th 5/27 3:00p 114 South Hall

Resumakeover

Receive constructive feedback about your cover letter and resume.

T 3/30 1:00p 234 South Hall
 T 4/6 1:00p 234 South Hall
 T 4/13 1:00p 234 South Hall
 T 4/20 1:00p 229 South Hall
 T 5/4 1:00p 234 South Hall
 T 5/11 1:00p 234 South Hall
 T 5/18 1:00p 234 South Hall
 T 5/25 1:00p 234 South Hall

Interviewing Skills

Learn how to polish your interview skills and ace the interview.

T 4/13 3:00p 229 South Hall
 W 4/28 12:00p 114 South Hall
 T 5/18 12:00p 114 South Hall

Interview Basics in 30 Minutes

For the busy student that needs the interview basics. Bring your questions and try answering some.

Th 5/6 3:30p 114 South Hall

Job Search

Learn job search techniques used to find careers.

T 4/13 12:00p 114 South Hall
 T 5/4 3:00p 114 South Hall
 T 6/1 12:00p 114 South Hall

Interested in Health & Biological Sciences?



How to Find a Hospital, Clinical, or Nutrition Internship

Looking for a summer internship at a hospital? Attend this workshop to learn how to navigate the ICC online sign up process.

M 4/12 2:00p 229 South Hall
 Th 4/29 11:00a 229 South Hall
 W 5/5 12:00p 229 South Hall
 F 5/14 1:00p 229 South Hall
 M 5/17 5:00p 229 South Hall

Bio. Sci. Networking Fair

Find information on the different majors and obtaining research, hospital/clinic, public health or international internship.

W 5/19 11:30-1:30p Outside the Life Sci. Lab Bldg.

Find an Internship!

JusticeCorps Application Deadline

Interested in law or human services? Apply to get experience in local courts and be eligible to receive a \$1,000 education award. Apply online at icc.ucdavis.edu/JusticeCorps/.

F 4/16 5:00p Apply Online!

Washington Program Deadlines

Applications for the summer/fall quarters available at washingtonprogram.ucdavis.edu. Winter Deadline

M 4/26 9:00p PST Apply Online!



Volunteer!

Sign Up for Weekend of Service

One can make a difference! Volunteer to make a difference with Weekend of Service, a one-time volunteering opportunity on April 24th and 25th. Sign up online at icc.ucdavis.edu/CS/.

M 4/12 8:00a Apply Online!

Explore a Career Path

Careers in Humanities & Social Sciences

Discover the many career opportunities for students in Humanities and Social Sciences.

Th 4/8 5:00p 126 Voorhies



Sign Up for ICC Mail

Stay in touch with the ICC's valuable internship & career info by signing up for ICC Mail at icc.ucdavis.edu/ListServSignup.htm. Our listservs provide weekly updates with info customized to you.



See You at the

SPRING

Internship & Career Fair!

Spring Internship & Career Fair

Meet with top employers from all industries.

Th 4/22 10:00a-2:00p Pavilion



Prepare for the Fair

Learn how you can make the most of the Internship & Career Fairs.

T 4/20 3:00p 114 South Hall
 W 4/21 1:30p 307 South Hall



Work Life Balance

Get WISE about Work Life Balance

Hear professional women share insights on work life balance.

T 4/13 6:00p 1065 Kemper

Assess Your Abilities

Myers-Briggs Type Indicator**

Take this assessment and discover majors and career options.

Th 5/13 3:00p

SkillScan*

Discover your skill strengths and preferences to help your career search.

Th 5/6 12:00p

Strong Interest Inventory**

Match your interests with a career field to find the right fit.

W 4/14 3:00p

Values Clarification*

Understanding your values can help you understand your career needs.

T 5/25 3:00p

*Requires advance registration on Aggie Job Link at icc.ucdavis.edu.

**A fee of less than \$15 is required.



Career Recruiting Office

Visit us at the Walter Buehler Alumni and Visitors Center (M - F 9a-12p and 1p-4p) for hands-on training on the Aggie Job Link system.

Learn more about On Campus Interviewing, specifically, how to:

- Upload your resume and transcripts
- Submit your resume to employers
- Secure an on campus interview with over 100 employers

Email on campus recruiting questions to: careerrecruiting@ucdavis.edu
 Visit the Aggie Job Link system online: icc.ucdavis.edu

The Internship & Career Center

Check us out online at icc.ucdavis.edu:

- Job and internship listings on Aggie Job Link
- More information about upcoming events
- Career Assessments and Transcript Notation
- Sample resumes, cover letters and more

Center Hours:

M - F 10-4p

ICC Contact Info

phone: 530.752.2855

fax: 530.752.0411

icc.ucdavis.edu